

Regulation H: Clubs and Societies

8.1 Duties and Responsibilities

The duties and responsibilities of clubs and societies shall include the following:

- (a) To affiliate to the Union, and in doing so, to accept the aims and objectives of the Union and the provisions of the Constitution and its supporting Regulations and Schedules.
- (b) To adopt the model constitution set out in Schedule G to this Constitution, which may not be changed without reference to the appropriate Executive Officer/Union staff member and the approval of the Executive Committee.
- (c) To submit grant request forms, completed in the stipulated manner and by the stipulated time to the appropriate Executive Officer/Union staff member.
- (d) To hold all funds and monies in the bank account maintained by the Union.
- (e) To send a representative (normally the Chair or Officer of the Club or Society or his or her nominee) to each meeting of the Sports Arena or Societies Forum.
- (f) To be open to all members of the Union.

8.2 Discipline

8.2.1 Affiliated clubs and societies of the Union shall be subject to disciplinary measures in the following circumstances:

- (a) If it is found that the aims and objectives of the Union or the provisions of this Constitution, and its supporting Regulations and Schedules have been breached.
- (b) If it is found that separate bank accounts have been opened for any funds or monies.
- (c) If a representative of the club or society fails to attend two consecutive meetings of the Sports Arena or Societies forum without sending apologies.
- (d) If a club or society amends the model constitution set out in Schedule G of this Constitution without permission.

8.2.2 Disciplinary measures may be imposed by the appropriate Executive Officer in the first instance who shall report the matter and any action taken to the next following meeting of the Executive committee for endorsement or otherwise. Such disciplinary measures may include:

- (a) Freezing the funds or monies available to the club or society.
- (b) The levy of a fine on the club or society.
- (c) Suspension, withdrawal or reduction of any grant previously made available to the club or society.
- (d) Withdrawal of Union recognition of a club or society.